Undercroft
Montessori School • est. 1964

Medication Form
2019 – 2020

Medication will be given or applied ONLY with WRITTEN PERMISSION from the parent. Staff will administer medication only when specific dates and times are indicated.

- No medication can be administered without proper instructions and signed forms.
- All medications must be in the original container.
- Medicines, including inhalants, must be delivered directly to the office by the parent – never sent with the student.
- Over the counter pain medications occasionally needed by older children must be provided in the original container along with a signed dispensing form.

If an adult other than the parent delivers the medication to the school, a signed note from the parent stating the times and dosages prescribed and granting the school permission to administer the medicine must be provided.

Consult your physician for recommendations on ways to avoid the dispensing of medicines at school. For instance, medication dispensed three times a day can be administered before school, after school, and bedtime. Upon parent request, most pharmacies will provide an additional labeled container to be given to the school.

You are hereby given my permission to give my child, _____, the medication mentioned below which I am providing. The school or staff shall not be held responsible for any effects or side effects that might result from the administration of such medication.

_____ Medication

_____ Dosage

_____ Time(s)

_____ Date Medication Is To Begin

_____ Date Medication Is To End

_____ Physician Prescribing Medication

_____( ) _____ Physician Phone Number

_____ Parent Signature

_____/_____/_____ Date

-EMPLOYEE USE ONLY-

DATE	GIVEN BY	TIME	WITNESS